

**Draft Minutes**  
**SELECTBOARD, TOWN OF PAWLET**  
September 22, 2020  
7:00 pm Virtually via Zoom  
Regular Meeting

Members in Attendance:

Mike Beecher  
John Malcolm  
Chuck Weeden  
Ed Cleveland  
Bob Jones

Others in Attendance:

Kristin Powers  
Jessica Van Oort  
John Sabotka  
Deb Hawkins  
Rhonda Schlangen  
Frank Nelson  
Heather Thomas

**EVENT**

1. Call to order at 7:03 pm by chairman, Mike Beecher.
2. Pledge of Allegiance
2. Addition or Deletion of Agenda Items
  - a. Additions:
    - Heather Thomas – Pre-requested appearances.
    - Town positions update (ZA and Web Coordinator) – Old/Unfinished Business.
    - Emergency Lights in the Town Hall – Town Clerk's Memo.
  - b. Deletions:
    - None.
3. Introduction of those present by chairperson
4. Approval of minutes from previous meeting
  - Motion made to approve the minutes of September 8, 2020 as printed.

- Mover: Ed Cleveland
  - 2nd: John Malcolm
  - Discussion: None.
  - Result: Chuck Weeden, John Malcom, Ed Cleveland– in favor.  
Approved
5. Pre-Requested Appearances by local citizens and visitors:
    - Heather Thomas – Introduced herself, expressing interest in the Web Coordinator position, giving the Board a face to the name.
  6. Announcements:
    - None.
  7. Reports:
    - A. Zoning Administrator's Report:
      - The Board reviewed the updated list of permits from ZA.
    - B. Planning Commission's Report:
      - No report at this meeting.
    - C. Road Foreman's Report:
      - Road Foreman, Keith Mason, reviewed a report from the Town Highway Dept. with the Board.
        - Completed topping on Warren Switch Road.
        - Began resetting the culvert at the Turner Project.
        - Winter sand pile is beginning to be put up.
        - Fall grading is approaching, however will work best with some moisture on the roads.
      - Mr. Weeden shared some concerns regarding a few culverts needing attention. Mr. Mason acknowledged and discussed plans of action moving forward.
      - Motion made to purchase a plow frame from Viking Sales for \$38,900.00.
        - Mover: Ed Cleveland
        - 2<sup>nd</sup>: Bob Jones
        - Discussion: None
        - Result: Chuck Weeden – opposed, John Malcolm, Ed Cleveland, Bob Jones – in favor. Approved (3-1).
    - D. Assessor Report:
      - No report at this meeting.
    - E. Town Clerk's Memo:

- Town Clerk, Deb Hawkins, reviewed a memo from the Town Clerk's office.
  - Anyone interested in volunteering to be a poll worker, please contact the Town Clerk's office.
  - The Board supported having Deb contact Tyler Electric to discuss the necessary fix for the emergency lights in the Town Offices.
  - Mr. Jones to investigate the location for a concrete block for a secured exterior box to receive documents at the Town Hall.
- F. Town Treasurer's Memo:
- The Board reviewed the Town Treasurer's memo.
  - Motion made to purchase the ANR Stormwater permit on the Town credit card for \$1350.00.
    - Mover: Bob Jones
    - 2<sup>nd</sup>: John Malcolm
    - Discussion: None
    - Result: Chuck Weeden, John Malcolm, Ed Cleveland, Bob Jones – in favor. Approved (unanimous).
  - Motion made to approve the warrants.
    - Mover: Ed Cleveland
    - 2<sup>nd</sup>: John Malcolm
    - Discussion: None.
    - Result: John Malcolm, Bob Jones, Chuck Weeden, Ed Cleveland – in favor. Approved (unanimous).
- G. Emergency Management Director's Report:
- No report at this meeting.
- H. Health Officer's Report:
- No report at this meeting.
- I. Waste Water Treatment Facility:
- Mike Beecher shared an update from the WWTF, which included a heavy duty/deep clean of the sludge tanks.
8. Old or unfinished business:
- The Board discussed an update of Town positions.
9. New Business:

- None.

10. Public Comment:

- None.

11. Motion made to Adjourn at 8:33pm

- Mover: Ed Cleveland
- Second: Chuck Weeden
- Discussion: None.
- Result: Chuck Weeden, John Malcolm, Bob Jones, Ed Cleveland - in favor. Approved (Unanimous)